



**Christ the King Regional School**  
**2024 Annual Vendor & Craft Fair Key Information**  
**164 Hopkins Avenue Haddonfield, NJ 08033**  
**NOVEMBER 16, 2024 9:00AM - 1:00PM**

**Main Information:**

**EVENT LOCATION:** Our Vendor & Craft Fair will be held indoors in the school gymnasium. Optional outdoor spaces may be reserved if no more room indoors

**SET UP:** Each vendor will be given an area of 6X8 Feet that will be marked prior to check in with two chairs included free of charge. Option to purchase space with or without a table provided. Please note limited table quantities & offered 1st come, 1st serve. Submit application today!

**TIME:** Gym doors will open at 7:00AM to start & setup must be completed by 8:45AM. Breakdown starts at 1:00PM & must be complete by 2:00PM

**DONATION REQUIRED:** Every vendor is required to submit one giveaway item on the day of the event. Must include the business name somewhere on the exterior of the item. Due at Check In.

**EVENT DAY INCLUDES:** King's Run 5K that starts at 9AM followed by Pictures with Santa, Letters to Santa, Holiday Arts & Crafts, Bake Sale, Pointsetta Sale & possibly more fun in the works!

**CLEAN UP:** Vendors will be responsible for all set-up & clean-up in their designated area & will be responsible for monitoring their station throughout the event.

**CONFIRMATION EMAIL:** You will be sent a confirmation of receipt via email. If there are any problems or questions regarding your application, you will be contacted.

**WIFI ACCESS:** We will provide all vendors with the school WIFI details during the check in process day of event

**MARKETING:** We encourage you to spread the word of this event to your own network to make the event even greater for all. We have event jpegs all ready & able to send upon request so you can promote on your own social media platforms in advance to the event! Thank you in advance!

**TYPE OF ITEMS TO SELL:** We ask that you have mostly cash & carry items for sale. Orders placed would require a guarantee of delivery before Christmas

**ANY QUESTIONS:** Email any questions to [ckrsbazaare@gmail.com](mailto:ckrsbazaare@gmail.com)